

Viking Sportsmen / Sertoma Alexandria, MN Ice Fishing Challenge

Name of Vendor Agency: _____

Authorized Representative: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Phone: _____ Cell Phone _____

Are you a non-profit organization? _____

Have you been a vendor at the Alexandria Ice Fishing Challenge before? _____

If so, what year(s)? _____

Any questions, comments or concerns: _____

1. In exchange for the right to display or sell merchandise, vendor agrees to pay the appropriate fee \$150. Payment is to be made in full and sent with the attached application/agreement to be considered for approval. Upon acceptance, vendor fees are considered a donation to the charities benefiting from the Ice Fishing Challenge proceeds and are non-refundable.
2. The Alexandria Viking Sportsmen and Sertoma Ice Fishing Challenge is required by Minnesota law to get written evidence that persons who do business at the event have a valid Minnesota tax ID number. If you are not required to have a Minnesota tax ID number, you must include a written statement (Form ST19 Operator Certificate of Compliance) that items offered for sale are not subject to sales tax.
3. Regardless if you are selling products from your vendor booth or just displaying, you must submit the following items:
 - A.) Operator Certificate of Compliance – (ST19 Form)
 - B) Certificate of Insurance
4. It is agreed that all vendors shall assume all responsibility for, and hold the Viking Sportsman/Sertoma Ice Fishing Challenge harmless from any liability incurred from accident, neglect, or misconduct from event participants, volunteers, other vendors and/or vendor employees.
5. Please describe in detail and list ALL items to be sold or displayed on the ice. All products are subject to approval from the Vendor Committee. Product that is not listed or approved will not be allowed to be displayed or sold on the ice.

6. Equipment needed to operate display or vending is the sole responsibility of the vendor. Vendors will be responsible for providing needed generators, fuel, tables, etc. Please describe in detail the setup of your vendor area. Please include size and weight of trailers or any other self-contained units. Please note certain restrictions may apply based on ice conditions (refer to # 12). If using a tent please provide tent size.

7. Anticipated number of staff: _____

8. The Alexandria Viking Sportsman/Sertoma assume no liability for vendor merchandise. Vendor assumes full responsibilities for unsold merchandise.

9. Food vendors – in an effort to protect the lake all disposable materials (napkins, cups, bowls etc) are required to be colored to help with clean up efforts.

10. Vendor will be responsible for clean up of vending area, including the removal of refuse. (As a reminder for vendors using grease, take the grease with you, please do not dump on the lake).

11. Ice conditions are unpredictable. Based on the ice conditions at the time of the contest, the Alexandria Viking Sportsman/Sertoma Ice Fishing Challenge reserves the right to refuse access to the contest area for vendor trailers or other equipment if ice conditions will not allow it. Vendor fee will be refunded should access be refused due to ice conditions.

I, authorized vending agent, _____, have reviewed the rules and regulations and agree to the terms set within this information.

Vendor Name/ Company

Signature

Date

Please submit application to:
Alexandria Ice Fishing Challenge – PO Box 192 – Alexandria, MN 56308

Thank you for your application/agreement. Completion of this application and agreement does not constitute acceptance. Confirmation will be given by January 1 of that year. If application is declined a full refund will be given.

For office use only

Decline _____ Approved _____

Date application was received _____

Confirmation Given _____ Instructions Sent: _____

Monies Refuned (if declined) _____

_____ Application completed with necessary information and forms.

Notes: